

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

September 3, 2019

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Neely called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Neely asked the members to pause for a moment of silence.

Mrs. Neely asked the members to stand for the pledge of allegiance.

Roll Call: Present: Troy Johnston, Todd Carson, James Come, Robert Blauser, Misty Nalepa, Charlene Eggleston, Mark Marterella, Shari Neely

Absent: Cheryl Ferry, Joe Womer

Also Present: Mr. Mario Fontanazza, Dr. Pam Dye

Mrs. Neely stated the Joint Committee members had received copies of the Minutes of the August 5, 2019 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mrs. Eggleston, moved to approve the Minutes of the August 5, 2019 meeting as submitted.

Roll Call: Ayes: Troy Johnston, Todd Carson, James Come, Robert Blauser, Misty Nalepa, Charlene Eggleston, Mark Marterella, Shari Neely

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 9/3/19 Special Account report for 9/3/19 were submitted for information.

Mr. Carson, seconded by Ms. Nalepa, moved to accept the Treasurer and Secretary's Report and the Special Account report as of 9/3/19 as submitted.

The motion was unanimously approved.

A list of bills from 8/6/19 – 9/3/19 in the amount of \$496,437.73 was presented for approval.

Mr. Carson, seconded by Mr. Marterella, moved to approve the list of bills as presented.

Roll Call: Ayes: Troy Johnston, Todd Carson, James Come, Robert Blauser, Misty Nalepa, Charlene Eggleston, Mark Marterella, Shari Neely

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee minutes. He also discussed the Calendar of Events for the month of August and the Monthly Enrollment Report as of 9/3/19 were submitted.

As part of the PAC minutes, Mr. Fontanazza indicated that we would be requesting approval to hire Brian Britton submitted a resignation letter for the Maintenance/LPN position and recommended approving William Weaver at a salary of \$32,000, but give him a probationary period to the end of December 2019 to prove himself and upon a good review, increase his salary to \$35,000.

Mrs. Neely requested approval of the action items as presented. Item 8. a) i.- xi. in one motion.

Mr. Carson, seconded by Ms. Nalepa, moved to approve action items i.- xi. as follows:

- i. Recommend approval of the Adult Evening School Schedule for the 2019-2020 school year. (available at the meeting)
- ii. Approve Occupational Advisory Committee members for 2019-2020.
- iii. Approve contract with CodeHS software license agreement for 2019-2020 at a cost of \$2,600.00.
- iv. Approve one year contract with Integraone for Barracuda backup for a price of \$2,467.24.
- v. Authorize the Business Manager to secure the best Natural Gas contract rate for the school based on the market prevailing rate for a period not to exceed 2 years.
- vi. Accept letter of resignation from Brian Britton Maintenance Tech/LPN effective immediately.
- vii. Approve William Weaver as full-time Maintenance Tech/LPN starting September 30, 2019 at a salary of \$32,000.00 prorated based on the days worked.
- viii. Approve George Svolos as Administrative substitute at a rate of \$150.00 per day.
- ix. Approve Tammy Botts to attend the ACAPA fall conference November 13-15, 2019 in Hershey at a cost not to exceed \$1,400.00 – Funding Local
- x. Approve up to three instructors to attend the Integrated Learning conference November 6 – 8, 2019 in State College at a cost not to exceed \$2,000.00. Funding – Local
- xi. Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 9 – 11, 2019 at a cost not to exceed \$900.00 – Funding Practical Nursing.

Roll Call: Ayes: Troy Johnston, Todd Carson, James Come, Robert Blauser, Misty Nalepa, Charlene Eggleston, Mark Marterella, Shari Neely

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for August 2019.

Mrs. Neely asked if there was any old business.

None was noted.

Under new business, Mrs. Neely asked for approval of a maintenance contract with Renick Brothers for HVAC preventative maintenance for the 19-20 year at a cost not to exceed \$9,360.00.

Ms. Nalepa, seconded by Mr. Carson, moved to approve a maintenance contract with Renick Brothers for HVAC preventative maintenance for the 19-20 year at a cost not to exceed \$9,360.00.

Roll Call: Ayes: Troy Johnston, Todd Carson, James Come, Robert Blauser, Misty Nalepa, Charlene Eggleston, Mark Marterella, Shari Neely

Nayes: None, motion carried.

Upon motion by Mr. Johnston, seconded by Mr. Carson, the meeting adjourned at nine minutes past seven (7:09) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee